

October 16, 2007

TO: CALS Department Chairs
FROM: Molly Jahn
SUBJECT: October 22, 2007 Department Chairs Meeting

The Department of Nutritional Sciences will be hosting this month's CALS Department Chairs meeting. It will be held on Monday, October 22, from 1:30-3:30 p.m. in **The Spector Room, 230 Nutritional Sciences Building**. Please notify Janis Simons if you are not able to attend and who will represent you.

AGENDA

- 1) Announcements
- 2) Nutritional Sciences Update—Department of the Month Sunde
- 3) Call for Nominations for the Distinguished Alumni Awards and Distinguished Young Alumni Award (deadline—10/31) Jahn
- 4) Call for Nominations for Women of Color (deadline—11/9) Jahn
- 5) Emergency Evacuation Program Theil
- 6) CALS New Website for Chairs (www.cals.wisc.edu/chairs) Jahn

Upcoming Meetings:

November 26	Landscape Architecture
December 17	Soil Science
January 28	Life Sciences Communication
February 25	Plant Pathology
March 24	Steenbock Library
April 28	Biological Systems Engineering
May 19	Food Science