

**Academic Planning Council**  
**Detailed Minutes**  
**February 3, 2014**

Present: Kate VandenBosch (Chair), Tom Crenshaw, Sundaram Gunasekaran, Robin Kurtz, Ann MacGuidwin, Leann Tigges, and Karen Wassarman, David Eide, Carrie Laboski

Not Present: Tom Schwab, Ken Raffa

Ex Officio Members: Richard Straub, Sarah Pfatteicher

Guest: Phil Gonsiska, John Ferrick, Doug Rouse

**Review agenda**

No changes or additions to the agenda

**Re-Review minutes of November 19, 2013**

The committee was asked to review the approved minutes from November, since it is believed they contain a factual error.

Committee voted to amend the minutes under the International certificate: remove the sentence that says "There are two students currently enrolled".

Robin moved as amended to strike sentence, Leann second, motion passed unanimously

**Review minutes, December 3, 2013**

Leann motion to accept minutes with changes; Karen second; passed unanimously

**Duties and responsibilities of APC membership**

Review of duties from website:

The Academic Planning Council is established in accordance with Section 3.08 of the University of Wisconsin-Madison Faculty Policies and Procedures. The council advises the Dean of the College of Agricultural and Life Sciences on:

- . Developing strategic and long-range plans.
- . College program reviews and future development or contraction of academic programs.
- . Factors relevant to the capacity of the College to fulfill its mission.
- . Budgetary planning and resource allocation.
- . Policies related to responsibilities of the departments, centers, institutes and the College for instruction, research, and public service.

Goals of the University's affirmative action programs.

Touch base with constituents and create a flow of information both ways. The APC self review report contains preliminary suggestions of how to communicate work of APC more broadly

### **Update on International Certificate**

Sarah P reported.

Related to APC the question from UAPC about CALS motion and vote on the suspension of the certificate. This discussion in UAPC was a question of whether faculty governance was engaged in the process of deciding to suspend the certificate. It is highly unusual for UAPC to question our process.

Provost asked for copies of CALS APC minutes from November and December when the topic was discussed.

Clarify this is for suspension of the certificate, not elimination; our strategic planning process should allow us to better integrate and reimagine this certificate but for now we do not want to admit any more students. We want to take time to reconsider if this is what we want as a College.

Feb UAPC meeting has been cancelled, this will go before the March meeting

### **Sub Committee Strategic Planning Update—APC & APC review committee participation**

David Eide reported.

The report addresses a variety of issues, such as communication and clarifies others, such as the exact amount for a quorum. The report focuses on 4 issues and recommendations

- 1) Improve communications
- 2) Enhance representation of faculty and AS
- 3) Continue to play active role in prioritizing faculty hires
- 4) Improve APC website by making it easier to find and reorganizing

Next steps: revise the document and discuss at next meeting; share final draft with college community; need all faculty vote on the changes; will need to discuss transition in the future to be sure the transition is not so complex we can't make it work

### **Revisit the Pass/Fail Policy**

Sarah reported.

Every school and college has a different policy on pass/fail and we want the policies to align across campus. Our students take classes from other colleges and faculty teach cross college but the policy that applies is the one from the students home college. Our policy is 8 classes total for P/F. New policy is more than 8 if they are at the University for more than 8 semesters or take summer school. P/F cannot be used for credits that satisfy degree requirements. Can only be used for true elective courses. CALS requires an advisor

signature, but rest of campus does not. New policy will not require advisor signature. Benefits are in consistency, less confusion for students, students enroll in colleges and change their majors and the P/F gets them into trouble later. Each College defines what is an elective and what is not. This is coded into DARS, but for undecided they will not have this info. No change to grad students, they don't have a P/F option for grad courses. They can take undergrad courses for P/F. Intent is for undergrads at this point.

Leann motioned in support of revising the guidelines; Robin second. Motion passed unanimously.

### **Biochemistry Graduate Program Review**

Dick reported.

Response from Biochem for their masters program.

Need to forward the review to UAPC and comment on it.

Committee discussed approving with caveat that the department give serious consideration to the recommendation on teaching policy.

Karen moved to accept report with caveat, Carrie second. Passed unanimously.

Introduced the new review of the integrated graduate program as topic for discussion. APC needs to see the SMPH review before discussing. Bring back topic to next meeting

### **Faculty position requests**

Dick reported. Doug Rouse guest

Plant Pathology wants an ecologist position. Need assistance in teaching; expertise in the plant path department currently is with one person plus extension positions.

Would like to swap resources; use current funding to fund an incoming position and switch the new person to current funding; zero cost to the college to make this swap.

This is a unique situation but may happen if we have endowments for specific areas. We need an overall policy. Decision was already made to hire the new position, asking APC for feedback on how to go about things in the future.

This is a good strategic opportunity. Departments know better what they need. Ask they look at the college guiding principles. Cost to college needs to be \$0.

Committee had no objections.

### **UW-Eau Claire BS/BA Environmental Sciences Major**

Sarah reported.

We have no concerns with this proposal.

The meeting adjourned at 4:10 p.m.