

Academic Planning Council Minutes November 19, 2013

Present: Dick Straub (Chair), Tom Crenshaw, David Eide, Sundaram Gunasekaran, Robin Kurtz, Ann MacGuidwin, Ken Raffa, Tom Schwab, Leann Tigges, and Karen Wassarman

Ex Officio Members: Sarah Pfatteicher

Guest: Phil Gonsiska, Megan O'Rourke, and Mark Rickenbach

1. Review agenda
Dick Straub reviewed the agenda.
2. Review minutes, October 15, 2013
Karen Wassarman made a motion to approve the minutes and Tom Crenshaw seconded the motion. The motion passed unanimously.
3. Revisions to current agenda
There were no changes to the agenda.
4. Suspend admission to CALS International Certificate
This certificate was created five years ago to replace the B.S. degree in international agriculture and natural resources. It is reviewed every five years. Four students have pursued the certificate in that time and have graduated. The college would like to suspend admissions to the certificate effective January 31, 2014 and we have up to three years to formally discontinue the program. Following discussion, Leann Tigges made a motion to delay making a decision until the December 3rd APC meeting so the APC can get input from the Curriculum Committee. Tom Crenshaw seconded the motion. It passed unanimously.
5. Biochemistry Program Review
The review is being introduced today and will be on the December 3rd agenda to take action. Following discussion, Dick Straub was asked to follow up with the department to get clarification on the graduate program and on the department's teaching policy. After reviewing the department's response to those questions, the APC will ask the department chair to attend a future meeting if they still have questions.
6. Five-Year Review update
David Eide distributed a summary of their activities to date. Two online surveys will be sent out in December—one for faculty and academic staff to see how aware they are of what the APC does and their satisfaction and another survey for department chairs and administrators asking about the effectiveness of the APC in accomplishing their mission. They are also collecting information on how well the current makeup

of the APC represents the different groups in the college. Current and former APC members are meeting following today's meeting. The review subcommittee is meeting with Kate on November 26th and they are collecting information from other colleges to see how they function. A brief update on the review will be given at the all-college meeting and the department chairs will be notified that the surveys are being sent.

7. Strategic Plan Update and All-College Meeting

Mark Rickenbach distributed an update of the strategic planning projects, samples of project charters, and a document with information on how departments can use the Strategic Plan. The Chancellor will be speaking at the all-college meeting on December 17th and 3:00 p.m. in Varsity Hall, Union South. Mark is taking a lead role in implementing the Strategic Plan. He reviewed what each of the project groups is doing.

8. Faculty position requests

Since only one or two faculty positions will be released in 2014, there was discussion on how to handle faculty position requests. It was decided a call for faculty positions will be sent to all the departments chairs, and they will be told that only one or two positions will be released. After the APC has reviewed the requests, if additional information is needed, they will select which departments they would like to present their request at one of the APC meetings.

9. Student honesty and confidentiality

PETA was recruiting students at the all campus career fair to work in labs and on dairy farms. The students were told they would be paid by both the campus and PETA and were asked to supply PETA with information on how the animals were treated. The Career Services Council will be submitting a draft policy to Legal Services to ensure employees are treating students well and students are not impeding the university.

Tom Crenshaw made a motion to adjourn the meeting and Robin Kurtz seconded the motion. The meeting adjourned at 4:35 p.m.