

Academic Planning Council
Official Minutes
December 3, 2013

Present: Kate VandenBosch (Chair), Tom Crenshaw, Sundaram Gunasekaran, Robin Kurtz, Ann MacGuidwin, Ken Raffa, Tom Schwab, Leann Tigges, and Karen Wassarman

Not Present: David Eide, Carrie Laboski

Ex Officio Members: Richard Lindroth, Phil Gonsiska (on behalf of Sarah Pfatteicher), John Shutske, Richard Straub, Heidi Zoerb

Guest: Natalia DeLeon, Phil Gonsiska

1. Review agenda
Kate VandenBosch reviewed the agenda.
2. Review minutes, November 19, 2013
Tom Schwab made a motion to approve the minutes and Tom Crenshaw seconded the motion. The motion passed unanimously.
3. Revisions to current agenda
There were no changes to the agenda.
4. Promoting Workplace Civility
Natalia De Leon presented efforts on campus to promote workplace civility. Currently, UW-Madison does not have formal policies or procedures that address bullying. To address this issue, an ad hoc committee has been formed on campus. This committee includes faculty, academic staff and classified staff representatives. There are multiple subgroups within this committee that are working on various strategies and actions. Education and training is seen as an essential step in promoting campus awareness of the issue. There was committee discussion regarding how bullying affects workplace climate and overall campus productivity.
5. Biochemistry Program Review
The committee had reviewed the document last month and determined that additional clarification was needed. Dick Straub had followed up with the department regarding clarification on their instruction policy and graduate program. He opened the floor for committee discussion. The committee discussed possible modes of action to take. Straub will follow up with the department for information. Ken Raffa made a motion to table the discussion until more information is received. Karen Wassarman seconded the motion. It passed unanimously.
6. All-College Meeting – APC & APC review committee participation
The CALS All-College Meeting is scheduled for Tuesday, December 17th in Union South at 3:00 PM. Chancellor Blank will be addressing the college with opening remarks. The Chancellor has asked for CALS to provide ideas and a framework for discussion. Heidi Zoerb

and Dean VandenBosch will be providing some suggestions on behalf of the college and asked for committee input. APC members should contact Zoerb with additional points of discussion. There are a number of committee updates on the meeting agenda, including the APC review subcommittee update. This venue could potentially be a good chance for the subcommittee to solicit feedback from individuals. The committee discussed multiple methods that could be used in soliciting opinions on the APC.

7. UW Campaign – planning goals for CALS

Dean VandenBosch distributed two handouts on UW Campaign. Both are in draft stage. These documents are templates to assist schools and colleges in the planning stage. VandenBosch quoted historical data from the UW Foundation as to how much the college has raised in the last two six-year periods. The committee discussed the possible goals for this fundraising plan. This process gives substance to the Colleges Strategic Plan framework.

8. Suspend admission to CALS International Certificate

Phil Gonsiska reported on this topic. The Curriculum Committee had mixed ideas about the request. The Curriculum Committee made a motion to suspend and then withdrew it upon realizing the decision rests with APC. It is clear there are resource limitations and a lack of funding for hiring an administrator for the program. However, international issues are continuing to become more important and relevant in the emerging global economy. Suspension of the program was seen as a first logical step to reorganizing activities. We anticipate no students will be affected, but if there are any, they will be supported by the college to finish their certificate. No new students have come forward with regards to enrolling in the program. The APC consensus was that international programs are important but this one is not working. Tom Crenshaw made a motion to suspend admission to the program. Ken Raffa seconded the motion, It passed unanimously.

9. Pass/Fail Policy

Phil Gonsiska reported on the current CALS policy. CALS has a slightly different policy than L&S and it would be beneficial for the policies to be the same to reduce confusion. Changes to CALS policies would be minimal to match L&S. The new policy would allow one new pass/fail every semester. Another change would be to allow students to cancel their election for pass/fail. The current CALS policy does not allow for cancellation of this election. There is more discussion and points to be considered. This issue will be revisited by the committee in February.

10. Provost Search Committee

The search committee was named about a month ago. Dietram Scheufele is the college representative on the committee. His message to the APC is to encourage individuals with good qualifications to apply.

11. 125th Anniversary

CALS will be kicking off publically in January. The college is working with Babcock Hall Dairy Plant to create possibly three new flavors in the coming year. An update on the planned Anniversary activities will be given at the next meeting.

The meeting adjourned at 4:35 p.m.